

Business, Admin, and Operations Trainee (BOAT)

WHAT IS BOAT?

The BOAT is a graduate trainee program specifically designed to develop talents and equip trainees in preparation for the challenges of the professional world. This six-month program provides trainees comprehensive exposure to various functions within a typical business environment. High-performing trainees may be offered a permanent position at InnoCement upon successful completion.

WHO CAN APPLY?

- Fresh graduate with a Bachelor's Degree in any discipline.
- Strong communication skills in English and Malay.
- Self-motivated, proactive, and able to contribute effectively in a fast-paced environment.
- Ability to work independently and produce meticulous, detailed work.
- Positive attitude, enthusiastic, and a team player with strong interpersonal skills.

HOW TO APPLY

Interested candidates are encouraged to submit their resumes and a cover letter detailing their qualifications and interest in the position. Please email your application to **HR at innocement@sedc.com.my**. In addition, kindly include the following documents:

- **SPM certificate**
- **Degree certificate**
- **University transcript**

Ensure that all documents are attached to your email for a complete application. We look forward to reviewing your application and appreciate your interest in joining our team.